

**FLYING L RANCH PROPERTY OWNERS ASSOCIATION  
BOARD MEMBERS MEETING  
January 20, 2018**

**MINUTES**

**(The following minutes are a summary of the business conducted at the meeting.)**

**PRESENT** Penny Bateman, Dan Chapa, Liz Lawlis, Allen Pollard, Diane Segura and Donna Witt

**ABSENT** Glen McComb

**ALSO PRESENT** Larue Bashaw, Liz Koeninger, Garry Schneider, Dora Schneider, Mary Pollard, Terry Segura, and Kathy Antwine, Recording Secretary

**CALL TO ORDER** The Executive Secretary, Bob Bashaw called the meeting to order at 11:45a.m. There being a quorum present the meeting proceeded.

**WELCOME AND  
SEAT NEW BOARD  
MEMBERS**

The newly elected board members, Allen Pollard and Diane Segura, were welcomed and seated by Bob Bashaw. Glen McComb was unable to attend the meeting.

**APPROVAL OF  
MINUTES**

The minutes from the December 13, 2017 meeting were approved electronically on January 23, 2018 by board members. The board approved the proposed changes to the Covenants and By-Laws by electronic vote on December 17, 2017. The ballots for the amendments were mailed to property owners along with the ballot for the board member election on December 21, 2017.

**ELECTION OF  
OFFICERS  
FOR 2018-2019**

The board members filled out secret ballots to elect their choice for the Chairman, Vice-Chairman, and Executive Secretary. Penny Bateman and Dan Chapa were nominated for the position of Chairman. Penny Bateman was elected to serve as Chairman for the 2018 year.

Liz Lawlis and Allen Pollard were nominated for the Vice-Chairman position. Liz Lawlis was elected to serve as Vice-Chairman for the 2018 year.

Dan Chapa and Donna Witt were nominated for the Executive Secretary position. Donna Witt was elected to serve as Executive Secretary for the 2018 year.

**ESTABLISH  
COMMITTEE  
CHAIRPERSONS  
FOR 2018**

A motion was made by Donna Witt and seconded by Liz Lawlis to postpone the appointment of chairpersons until the next meeting. The motion passed unanimously.

**NEW BUSINESS**

**Determine Authorized Signers on Bank Accounts:** A motion was made by Dan Chapa and seconded by Donna Witt to approve the following board members to sign checks for the POA:

Dan Chapa  
Penny Bateman  
Glen McComb  
Allen Pollard  
Diane Segura  
Donna Witt

The motion carried unanimously. The Treasurer, Liz Lawlis, will not sign checks.

**OTHER BUSINESS**

**Approve Payments:** A motion was made by Allen Pollard and seconded by Donna Witt to approve the following checks for payment:

- 1) \$394.07 for the Surety Bond for the board,
- 2) \$315.50 to Cagle, Carpenter and Hazelwood for legal advice pertaining to the foreclosure of the Resort,
- 3) \$457.00 to Liz Lawlis and Kathy Antwine for monthly salary,
- 4) \$49.95 to Liz Lawlis for office supplies,
- 5) \$606.25 to Liz Lawlis for postage and envelopes to mail invoices,
- 6) \$44.99 to Penny Bateman for coffee pot for the annual meeting,
- 7) \$59.37 to Kathy Antwine for office supplies and awards

The motion passed unanimously.

**ADJOURNMENT**

A motion was made by Donna Witt and seconded by Dan Chapa to adjourn the meeting at 12:13 p.m.

Respectfully Submitted,

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Kathy Antwine, Recording Secretary